

APPROVED 03/18/2010

At 6: 10 pm the Board's meeting was call to order in the basement meeting room at the Town Hall. Present were Selectmen Donald Gates Jr, Greta St Germain, and Brett Hunter; and Town Administrator Heidi Carlson.

There was discussion about the Town Meeting voting results and the good turnout of voters at the polls. The election results are posted at the Town buildings and available on the Town's website.

At 6:23 pm Gates moved to enter Non-Public Session pursuant to NH RSA 91-A:3 II (e) to discuss a pending legal matter. St Germain seconded and the roll call vote was unanimously approved 3-0.

Selectmen discussed a pending legal matter.

At 6:40 pm motion was made by Gates and seconded by St Germain to return to public session. The roll call vote was unanimously approved 3-0.

At 6:45 pm Leanne Miner met with the Board to discuss her interest in a Conservation Commission Alternate Position. Miner is a geologist, and she discussed her background and experience with the Board.

Chief Neal Janvrin came into the meeting at 6:50 pm.

Gates moved to appoint Leanne Miner as an Alternate member of the Fremont Conservation Commission. St Germain seconded and the vote was unanimously approved 3-0. Miner was given the appointment form to see the Town Clerk for swearing in this evening. She left the meeting at 6:58 pm.

Chief Janvrin met with the Board. Gates said that the voting event at the Complex had gone well and commended the election workers.

Janvrin came to the Board to discuss the format of appointments, and the previous discussions about taking the expiration date off of the appointments. He wanted to know how to have the Clerk prepare them. Selectmen referred to copies of the "Knowing the Territory" publication regarding appointment of police officers and discussed some of the criteria.

Selectmen asked Carlson to contact Town Counsel about making the one change of removing the expiration date from the appointment forms for part-time police officers. It would not change anything else about their status. This will be done prior to the meeting next week.

Janvrin then discussed the new police cruiser, which was approved by voters on March 9th. He had an option yesterday to buy a leftover 2009 but could not commit to it yesterday; and another community purchased it this morning. He has the State bid price of \$21,000 to purchase a 2010 cruiser; and they will take the old one in trade. With consideration of the Town's new Purchasing Policy, Janvrin said he would like to order on the state bid price from Irwin Motors. The Board discussed the State bid process and authorized Chief Janvrin to order the one from Irwin.

Chief Janvrin said that it had been a pleasure working with Gates; and Gates thanked the Chief for his work in building up the Police Department over the years.

Chief Janvrin left the meeting at 7:10 pm. There were no other Department Heads present.

OLD BUSINESS

1. Selectmen reviewed the minutes for 4 March 2010. Motion was made by Hunter to approve them as amended. St Germain seconded and the vote was unanimously approved 3-0.
2. Selectmen had received only one appraisal estimate for the BTLA pending case. It was decided to have Joe Lessard contact the other appraisers to see if having additional time to complete the work would allow them time to submit a proposal. The additional information received will be reviewed next week.
3. Carlson indicated that the Aflac representative had provided some follow-up information on pricing of one of the plans. Carlson indicated that she had also asked him to provide information and a draft 125 plan summary for the Town to review. The Board said that depending on what information is received on acceptable payments, the Board will further consider offering it to the employees.
4. Carlson discussed with the Board the inspection occurring every other year of pressure vessels done by the NH Department of Labor, in accordance with statute. The inspections for 2010 have revealed a change to the requirements and are mandating upgrades to the two boilers at the Fremont Safety Complex. Carlson had spoken with the Town's oil burner maintenance technician and received a quote of just under \$800 to do the necessary work. Carlson explained that the notice to correct the deficiency needed to be completed within 30 days (and about two weeks of that remain). It will take a few weeks to work the bid process, and due to limited time the Town will have the current oil burner technician complete the upgrades.

The Board agreed that they wanted to have Carlson get a quote in writing from Poole, and pending receipt of that, the work could be scheduled.

Town Clerk Lori Holmes met with the Board to discuss a request for a recount. After some discussion and review of schedules for next week, the recount was set for 3:00 pm on Friday March 19, 2010 at the Fremont Safety Complex. Selectmen need to be present, as well as the Town Clerk, a Supervisor of the Checklist, and the Moderator. Holmes will make additional arrangements with Moderator Mike Rydeen tomorrow, after unsuccessful calls this evening.

At 8:30 pm the Board took a recess to commemorate the years that Selectman Gates has spent in office.

At 9:15 pm the Board's meeting returned to session.

OLD BUSINESS CONTINUED

5. Members had not further reviewed the Ethics and Fraud Policy. There was some discussion about separating them again to two separate policies. Board members will re-review this again for next week.
6. Selectmen reviewed the Town Meeting votes to discuss pertinent action items. This primarily included work on the recertification process for April 1, 2010. DRA was in the office today to ascertain what had happened on the recertification warrant article.

Carlson discussed with the Board the process for the statistical update. After some discussion and consideration of the Purchasing Policy, the Board decided to put the work out to bid. Carlson will begin working on an RFP.

NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$36,635.03 for the current week dated 03/12/2010. There was discussion about a voided check entry and some of the invoices. Gates moved to approve the manifest totaling \$36,635.03. St Germain seconded and the vote was unanimously approved 3-0.
2. Selectmen reviewed the folder of incoming correspondence.
3. Selectmen signed outgoing correspondence to Julie Ryan regarding a tax matter; to the Highway Study Committee with information on a follow-up meeting with the Selectmen on March 18th; and a letter to Jeanne Nygren regarding the 2008 wage study.
4. There was discussion about having two pages of the Auditor's report information contained in the Town Report in future years. This includes the "Independent Auditor's Communications of Control Deficiencies and other matters" and the Independent Auditor's Report on Financial Presentation." One of the reports (Auditor's Communication) is stated to be "intended solely for the information and use of management..." and had in some years been omitted. The Board would like to include both pages in future reports.

There was also discussion about how much money would be returned to unreserved fund balance, after tallying that \$62,500 of the Capital Reserve Funds (Property Assessment \$25,000, Town Hall Renovations \$25,000; and Police Cruiser \$12,500) would be funded from unreserved fund balance and not from 2010 taxes. This will return approximately \$57,000 to unreserved fund balance solely from the unexpended appropriations from 2009.

5. Selectmen reviewed the Mosquito Control contracts presented by Mike Morrison. This includes a contract with Municipal Pest Management Services Inc for a total sum of \$12,000 to include Fremont Larval Mosquito Control Program; and a contract with Swamp Inc for a total sum of \$37,550 for Biological Monitoring for Larviciding and Adulticiding Mosquito Control Programs. The Board reviewed and signed both contracts. Payments are made in three installments on both contracts, due April 1, July 30, and November 30. The total is the 2010 approved appropriation of \$49,550.
6. Selectmen reviewed and signed a 2009-2010 Yield Tax Warrant in the amount of \$1,054.21 for parcels 04-074 and 04-075 owned by Heritage Farm Trust. This will be forwarded to the Tax Collector.
7. Selectmen reviewed a letter from Seacoast United Soccer regarding a soccer-thon. This letter had also been forwarded to the Planning Board. The letter highlights that the Seacoast United Soccer Club is in their 5th year of running the Seacoast United Outdoor Complex at 88 Shirkin Road in Epping. They indicate several improvements that they need to make in order to properly accommodate patrons, including that in the past year they were required to expand the parking at a significant, unplanned expense. They also raised money and traded services to build an open-air pavilion to provide shelter from the sun and inclement weather. They also indicated a need to create a more appropriate bathroom facility and locker rooms for players and visitors.

For these fundraising reasons, Seacoast is planning a fundraising effort of a 24-hour Soccerthon that will take place at the facility, running from 5pm on Friday April 2nd thru 5pm on Saturday April 3rd. The lights on Field #1 (furthest away from Fremont) will be the only light remaining lit after 10 pm and there will be no PA system in use or whistles during that time. The late evening / early morning times will consist of adult players and Seacoast United Staff and the continuous game is small sided (6v6). They mention that they did a similar event over 10 years ago in Portsmouth and that all went smoothly without complaint. They said they wanted to be neighborly and inform the Town. Questions can be directed to Director Paul Willis at 603 926 8444 ext.203 or pwillis@seacoastunited.org.

Given that there is no activity in Fremont, the Board did not feel that they have any jurisdiction over the event.

8. Selectmen briefly discussed the projects which have been completed this year, and some of the work to be done this year. A listing of goals will be reviewed next week with the new Board.

NEXT WEEK

The next regular Board meeting will be held on Thursday March 18, 2010 at 6:00 pm. The Board will need to reorganize once the new Selectman is sworn in, and appointments will be presented for consideration.

With no further business to come before the Board, motion was made by Gates and seconded by St Germain to adjourn the meeting at 10:15 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator